



Boone County Commission

Boone County Courthouse Annex
206 Court Street • Suite 300
Madison, WV 25130



Phone (304) 369-7301
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EDDIE HENDRICKS

BRETT KUHN

CRAIG BRATCHER

AGENDA REGULAR SESSION January 15, 2019

3:30 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments:

➤ **New Business:**

- Larry Greene, Prosecutors Office
 - Jail Bill
- Kris Mitchell, BCCDC
 - Solid Waste Grant Final Report
 - BCCDC Update

➤ **Requests:**

- Keith Randolph, Prosecutor
 - Personal Policy
- Sue Ann Zickefoose, Circuit Clerk
 - Personal Policy
 - Attend Association of Counties meeting
- Roger Toney, County Clerk
 - Election machines
- Michael Mayhorn, E911 Supervisor
 - Attend WV Emergency Management Academy
 - Purchase two radios
- Harvey Ferrell and Randy Lipford, BRPSD
 - Pay Invoices
- Lee Ann Dale, Assistant Administrator
 - Budget revisions
- Pam White, Administrator
 - Attend budget workshop
 - Black Diamond Arbors vehicle
 - School Choice Week Proclamation
 - Highmark Vision Plan

4:15 p.m.

Solid Waste Meeting

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, January 15, 2019. Those present for the meeting were Commission President Eddie Hendricks, Commissioner Craig Bratcher and Commissioner Brett Kuhn. Staff present was Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 513. Commissioner Hendricks ask if there were any objections to the agenda and called the meeting to order at 3:30 p.m.

At Track 1 on CD, Commissioner Bratcher made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Kuhn, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the January 2, 2019 and January 10, 2019, Meetings, seconded by Commissioner Bratcher, motion passed.

Track 2 on CD, Commissioner Bratcher made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Kuhn, motion passed.

At Track 4 on CD, Greg Lay, Emergency Management Director, spoke to the Commission, concerning the E-911 cellular fees.

At Track 14 on CD, Larry Green, Prosecuting Attorney Investigator, submitted the Regional Jail bill in the amount of \$73,726.00, for the month of December, 2018

At Track 15 on CD, Commissioner Bratcher made a motion to approve the 2018 Solid Waste Final Grant Award Report, in the amount of \$9,380.50, and further authorizes the Commission President, Eddie Hendricks, to sign on its behalf, as requested by Kris Mitchell, Boone County Economic Director, seconded by Commissioner Kuhn, motion passed.

At Track 19 on CD, Commissioner Bratcher made a motion to approve to create the Boone County Development Authority, as set forth in WV Code §7-12, seconded by Commissioner Kuhn, motion passed.

At Track 23 on CD, Commissioner Bratcher made a motion to approve that the number of board members of the Boone County Development Authority shall be composed of not fewer than 12 nor more than 21, seconded by Commissioner Kuhn, motion passed.

At Track 24 on CD, Commissioner Bratcher made a motion to appoint Eddie Hendricks to the Boone County Development Authority, seconded by Commissioner Kuhn, motion passed.

At Track 24 on CD, Commissioner Bratcher made a motion to appoint Dan Parker to the Boone County Development Authority, seconded by Commissioner Kuhn, motion passed.

At Track 25 on CD, Commissioner Kuhn made a motion to appoint Carolyn Mullins to the Boone County Development Authority, to represent the City of Madison, seconded by Commissioner Bratcher, motion passed.

At Track 25 on CD, Commissioner Bratcher made a motion to appoint Joe Linville to the Boone County Development Authority, seconded by Commissioner Kuhn, motion passed.

At Track 25 on CD, Commissioner Kuhn made a motion to appoint Dennie Ferrell to the Boone County Development Authority, seconded by Commissioner Bratcher, motion passed.

At Track 26 on CD, Commissioner Kuhn made a motion to appoint Victor Farmer to the Boone County Development Authority, seconded by Commissioner Bratcher, motion passed.

At Track 26 on CD, Commissioner Bratcher made a motion to appoint Fred Byrnside to the Boone County Development Authority, to represent the Town of Danville, seconded by Commissioner Kuhn, motion passed.

At Track 27 on CD, Commissioner Kuhn made a motion to appoint Fred Smith to the Boone County Development Authority, to represent the Town of Sylvester, seconded by Commissioner Bratcher, motion passed.

At Track 27 on CD, Commissioner Bratcher made a motion to appoint Matt Lively to the Boone County Development Authority, to represent the Town of Whitesville, seconded by Commissioner Kuhn, motion passed.

At Track 27 on CD, Commissioner Bratcher made a motion to appoint Jeff Petry to the Boone County Development Authority, seconded by Commissioner Kuhn, motion passed.

At Track 27 on CD, Commissioner Kuhn made a motion to appoint Derrick Massey to the Boone County Development Authority, seconded by Commissioner Bratcher, motion passed.

At Track 27 on CD, Commissioner Kuhn made a motion to appoint Ron Grant to the Boone County Development Authority, seconded by Commissioner Bratcher, motion passed.

At Track 29 on CD, Commissioner Bratcher made a motion to approve the 2019 Boone County Prosecuting Attorney Personnel Policy and Procedures Manual, effective January 15, 2019, as requested by Keith Randolph, Prosecuting Attorney, seconded by Commissioner Kuhn, motion passed.

At Track 30 on CD, Commissioner Kuhn made a motion to approve the 2019 Boone County Circuit Clerk's Personnel Policy and Procedures Manual, effective January 15, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 30 on CD, Commissioner Bratcher made a motion to approve the request of Sue Ann Zickefoose, Circuit Clerk, to attend the West Virginia Association of Counties Conference, on February 10 through February 12, 2019, in Charleston, seconded by Commissioner Kuhn, motion passed.

At Track 34 on CD, Commissioner Bratcher made a motion to approve to sell used election supplies to the Wayne County Commission, in the amount of \$1,500.00, as requested by Roger Toney, County Clerk, seconded by Commissioner Kuhn, motion passed.

At Track 36 on CD, Commissioner Bratcher made a motion to approve the request of Michael Mayhorn, to attend the West Virginia Emergency Management Academy, the third week of every month, from March to September, 2019, along with meals and mileage, seconded by Commissioner Kuhn, motion passed.

At Track 38 on CD, Commissioner Bratcher made a motion to approve to purchase 2 radios for the E-911 vehicles, in the amount of \$7,560.95, from Rocky Mountain Communications, as requested by Michael Mayhorn, Operations Supervisor, seconded by Commissioner Kuhn, motion passed.

At Track 40 on CD, Harvey Ferrell and Randy Lipford, Boone Raleigh Public Service District Board Members spoke to the Commission.

At Track 42 on CD, Commissioner Bratcher made a motion to approve a contribution to the Boone Raleigh Public Service District in the amount of \$33,475.45, to pay invoices for the water and sewer plant, as requested by Harvey Ferrell and Randy Lipford, seconded by Commissioner Kuhn, motion passed.

At Track 53 on CD, Commissioner Bratcher made a motion to approve a contribution to the Boone Raleigh Public Service District in the amount of \$9,476.82, to the West Virginia Municipal Bond Commission, for February, 2019, bond payment, as requested by Harvey Ferrell and Randy Lipford, seconded by Commissioner Kuhn, motion passed.

At Track 54 on CD, Commissioner Bratcher made a motion to approve a contribution to the Boone Raleigh Public Service District in the amount of \$4,681.14 to Appalachian Power Company for the water and sewer plants, as requested by Harvey Ferrell and Randy Lipford, seconded by Commissioner Kuhn, motion passed.

At Track 55 on CD, Keith Randolph, Prosecuting Attorney, updated the Commission regarding the Joint Application with West Virginia American Water and the Boone Raleigh Public Service District.

At Track 56 on CD, Commissioner Bratcher made a motion to approve a Fiscal Year 2018-2019 Internal Budget Revision in the amount of \$15,000.00 for Department 401 – County Commission, for legal advertising, seconded by Commissioner Kuhn, motion passed.

At Track 56 on CD, Commissioner Bratcher made a motion to approve Lee Ann Dale, to attend the 2019 State Auditor's Budget Workshop on February 12, 2019, in Charleston, seconded by Commissioner Kuhn, motion passed.

At Track 59 on CD, Commissioner Bratcher made a motion to table the decision of the Black Diamond Arbors bus, seconded by Commissioner Kuhn, motion passed.

At Track 61 on CD, Commissioner Bratcher made a motion to proclaim the week of January 20, 2019, as School Choice Health Week, seconded by Commissioner Kuhn, motion passed.

At Track 62 on CD, Commissioner Bratcher made a motion to approve to renew the Highmark Vision Plan, beginning February 1, 2019 to January 31, 2020, and further authorizes the Commission President, Eddie Hendricks, to sign on its behalf, seconded by Commissioner Kuhn, motion passed.

At Track 63 on CD, the Solid Waste Management Board Meeting was held.

At Track 69, the Boone County Commission was back in regular session.

At Track 70 on CD, Commissioner Bratcher made a motion to appoint Eddie Hendricks to the Region 2 Workforce West Virginia Investment Board, serving until June 30, 2020, seconded by Commissioner Kuhn, motion passed.

At Track 70 on CD, Commissioner Kuhn made a motion to reappoint Randall White to the Boone County Enhanced E-911 Advisory Board, serving a 3 year term, seconded by Commissioner Bratcher, motion passed.

At Track 71 on CD, Commissioner Bratcher made a motion to appoint Brett Kuhn to the Boone County Enhanced E-911 Advisory Board, serving a 3 year term, seconded by Commissioner Hendricks, motion passed.

At Track 71 on CD, Commissioner Bratcher made a motion to appoint Brett Kuhn to the Boone County Historic Landmark Commission, serving a 1 year term, seconded by Commissioner Hendricks, motion passed.

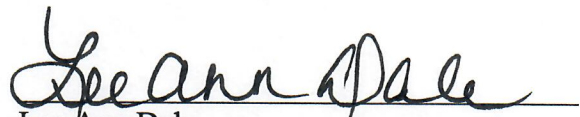
At Track 72 on CD, Commissioner Bratcher made a motion to reappoint Penny Byrnside to the Boone County Ambulance Authority, serving a 3 year term, seconded by Commissioner Kuhn, motion passed.

At Track 72 on CD, Commissioner Bratcher made a motion to approve to pay the bills as presented, seconded by Commissioner Kuhn, motion passed.


At Track 72 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Bratcher, motion passed.

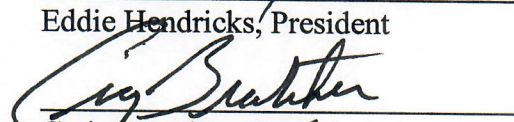
At Track 74 on CD, Commission President Eddie Hendricks Adjourned the Meeting until January 29, 2019, at 5:00 p.m.

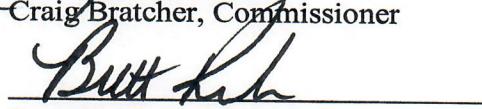
I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on January 15, 2019, at 3:30 p.m.


Lee Ann Dale

Accepted and Approved this 29th day of January, 2019.


Eddie Hendricks, President


Craig Bratcher, Commissioner


Brett Kuhn, Commissioner