



Boone County Commission

Boone County Courthouse Annex
206 Court Street • Suite 300
Madison, WV 25130



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EDDIE HENDRICKS

BRETT KUHN

CRAIG BRATCHER

AGENDA REGULAR SESSION September 17, 2019

Are there any objections to the agenda?

3:30 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments:

➤ New Business:

➤ Requests:

- Janet Farmer, County Clerk Probate
 - Clerical error on Donnie Dallas Turner estate
- Michael Mayhorn, Emergency Management Agency Deputy Director
 - Attend APCO Symposium
- Greg Lay, Emergency Management Director
 - Change status from part time employees to full time
 - Hire part time employees
- Harvey Ferrell & Randy Lipford, BRPSD
 - 2015 taxes
 - Invoices
- Lee Ann Dale, Assistant Administrator
 - Budget Revisions
- Pam White, Administrator
 - Update on disposition of county properties
 - Letter to coal companies regarding parks
 - Update on 2019-2020 Budget

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, September 17, 2019. Those present for the meeting were Commissioner Craig Bratcher and Commissioner Brett Kuhn. Staff present was Pam White, Administrator, and Lee Ann Dale, Assistant Administrator. Commission President Eddie Hendricks was absent.

This meeting was recorded on CD 541. Commissioner Craig Bratcher called the meeting to order at 5:00 p.m. and ask if there were any objections to the agenda.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the September 3, 2019, Regular Meeting, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, WV House of Delegate Member Rodney Miller, spoke to the Commission regarding the West Virginia High Technology Foundation.

At Track 2 on CD, Matt Hatfield spoke to the Commission regarding Roger Toney, County Clerk.

At Track 3 on CD, Commissioner Kuhn made a motion to approve the request of Greg Lay, Emergency Management Director, for Michael Mayhorn and Arch Griffith to attend the 2019 West Virginia APCO Symposium in Wheeling, WV, on October 4 through October 6, 2019, including registration, lodging, mileage and meals, seconded by Commissioner Bratcher, motion passed.

At Track 5 on CD, Commissioner Kuhn made a motion to approve the request of Greg Lay, Emergency Management Director, to change the status of Brandon Miller to full time, at an annual salary of \$24,756.16, including benefits, effective September 18, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 6 on CD, Commissioner Kuhn made a motion to approve the request of Greg Lay, Emergency Management Director, to hire Michelle Arthur, at an annual salary of \$32,535.92, including benefits, effective October 1, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 7 on CD, Commissioner Kuhn made a motion to approve the request of Greg Lay, Emergency Management Director, to hire Chris Lester, part time and the rate of \$9.00 an hour, pending pre-employment drug screen, effective September 18, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve the request of Janet Farmer, Deputy County Probate Clerk, to correct the name of the Estate of Donnie Dallas Turner, from Donald Dallas Turner, due to a clerical error, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve to pay an invoice to Pace Analytical in the amount of \$125.62, on behalf of Boone Raleigh Public Service District, as requested by Harvey Ferrell, Boone Raleigh PSD Board Member, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve to pay an invoice to Gibson Accounting & Tax Service, in the amount of \$600.00, on behalf of Boone Raleigh Public Service District, as requested by Harvey Ferrell, Boone Raleigh PSD Board Member, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve to pay an invoice to Appalachian Power, in the amount of \$81.62, on behalf of Boone Raleigh Public Service District, as requested by Harvey Ferrell, Boone Raleigh PSD Board Member, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve to pay an invoice to Appalachian Power, in the amount of \$68.99, on behalf of Boone Raleigh Public Service District, as requested by Harvey Ferrell, Boone Raleigh PSD Board Member, seconded by Commissioner Bratcher, motion passed.

At Track 13 on CD, Commissioner Kuhn made a motion to approve the Fiscal Year 2019-2020 General County Fund Revision No. 2, in the amount of \$1,189,803.00, seconded by Commissioner Bratcher, motion passed.

At Track 15 on CD, Commissioner Kuhn made a motion to approve a letter to Penn Virginia Operating Corporation, regarding the Nellis Ballfield property reverting back to ARMCO, Inc., seconded by Commissioner Bratcher, motion passed.

At Track 16 on CD, Commissioner Kuhn made a motion to approve a letter to Berwind Corporation, canceling the lease regarding the Twilight Park property, reverting back to Berwind Land Company, seconded by Commissioner Bratcher, motion passed.

At Track 17 on CD, Commissioner Kuhn made a motion to approve a letter to Van Volunteer Fire Department, regarding the Van Park and Agreement of Lease between Bethlehem Mines Corporation and Van Volunteer Fire Department, seconded by Commissioner Bratcher, motion passed.

At Track 18 on CD, Commissioner Kuhn made a motion to approve for the County Administrator, Pam White, to talk with the Boone County Board of Education Superintendent, Jeff Huffman, regarding a purchase price for the property at Lick Creek, seconded by Commissioner Bratcher, motion passed.

At Track 19 on CD, Commissioner Kuhn made a motion to approve for the County Administrator, Pam White, to talk with the State Police, regarding a purchase price for the property at Lick Creek, seconded by Commissioner Bratcher, motion passed.

At Track 20 on CD, Commissioner Kuhn made a motion to approve for the County Administrator, Pam White, to talk with Prestera, regarding a purchase price for the property at Lick Creek, seconded by Commissioner Bratcher, motion passed.

At Track 21 on CD, Commissioner Kuhn made a motion to approve to accept the resignation of Dee Lamarr Maynard, from the Sheriff's Home Confinement, effective September 15, 2019, and grant his request for monetary payment of his unused annual leave in the amount of \$3,981.60, seconded by Commissioner Bratcher, motion passed.

At Track 22 on CD, Commissioner Kuhn made a motion to approve to accept the resignation of Shawn Jarrell, from the Sheriff's Law Enforcement, effective September 15, 2019, and grant his request for monetary payment of his unused annual leave in the amount of \$4,556.16, seconded by Commissioner Bratcher, motion passed.

At Track 23 on CD, Commissioner Kuhn made a motion to approve to accept the resignation of Chad Hess, from the Sheriff's Law Enforcement, effective September 15, 2019, and grant his request for monetary payment of his unused annual leave in the amount of \$3,361.60, seconded by Commissioner Bratcher, motion passed.

At Track 23 on CD, Commissioner Kuhn made a motion to approve the Reduction in Workforce from the Sheriff's Tax Office, of Connie Linville, effective September 15, 2019, and grant her request for monetary payment of her unused annual leave in the amount of \$1,434.79, seconded by Commissioner Bratcher, motion passed.

At Track 24 on CD, Commissioner Kuhn made a motion to approve the Reduction in Workforce from the Prosecuting Attorney's Office, of Timothy Gibson, effective September 15, 2019, and grant his request for monetary payment of his unused annual leave in the amount of \$3,015.04, seconded by Commissioner Bratcher, motion passed.

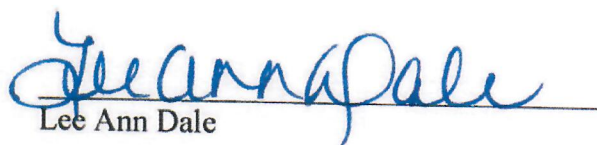
At Track 25 on CD, Commissioner Kuhn made a motion to approve the Reduction in Workforce from the Circuit Clerk's Office, of Johnnie Mae Cook, effective September 15, 2019, and grant her request for monetary payment of her unused annual leave in the amount of \$2,020.78, seconded by Commissioner Bratcher, motion passed.

At Track 26 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Bratcher, motion passed.

At Track 26 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Bratcher, motion passed.

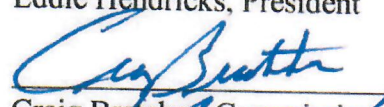
At Track 26 on CD, Commissioner Craig Bratcher Adjourned the Meeting until September 24, 2019, at 5:00 p.m.

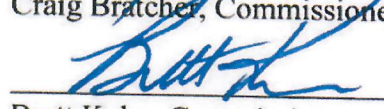
I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on September 17, 2019, at 3:30 p.m.


Lee Ann Dale

Accepted and Approved this 17th day of September, 2019.

ABSENT

Eddie Hendricks, President


Craig Bratcher, Commissioner


Brett Kuhn, Commissioner