

A G E N D A
REGULAR SESSION
September 24, 2019

Are there any objections to the Agenda.

5:00 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments:

➤ **New Business:**

- **Tyson & Tyson Attorneys At Law**
 - **Breedlove Wrecker Service**

➤ **Requests:**

- **Roger Toney, County Clerk**
 - **Add payroll clerk to ACH Transfer on Payroll Account**
- **Sue Ann Zickefoose, Circuit Clerk**
 - **Move employee that was laid off to part time employment**
- **Pam White, Administrator**
 - **Retirement of Emergency Management Agency employee**
 - **Retirement of Maintenance Department employee**
 - **Retirement of Assessor employee**
 - **Resignation of Prosecutor employee**
 - **Prosecutor request to fill position**
 - **Ice machines for Nutrition/Community Centers**
 - **Apply for Courthouse Facilities Improvement Grant**
 - **Disposition of county properties**
 - **Update 2019-2020 Budget reduction**

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, September 24, 2019. Those present for the meeting were Commissioner Craig Bratcher and Commissioner Brett Kuhn. Staff present was Pam White, Administrator, and Lee Ann Dale, Assistant Administrator. Commission President Eddie Hendricks was absent.

This meeting was recorded on CD 542. Commissioner Craig Bratcher called the meeting to order at 5:00 p.m. and ask if there were any objections to the agenda.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the September 17, 2019, Regular Meeting, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Bratcher, motion passed.

At Track 3 on CD, Commissioner Kuhn made a motion to approve the request of Roger Toney, County Clerk, to add RheAnna E. Kirk, to the list of Premier Bank ACH Authorized Representatives for the payroll fund, seconded by Commissioner Bratcher, motion passed.

At Track 6 on CD, Commissioner Kuhn made a motion to approve the request of Sue Ann Zickefoose, Circuit Clerk, to hire Johnnie Mae Cook, part-time at the hourly rate of \$12.00, effective September 25, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 7 on CD, Commissioner Kuhn made a motion to accept the resignation of Greg Lay, as Emergency Management Director, effective October 2, 2019, and grant his request for monetary payment of his unused annual leave, in the amount of \$6,861.06, seconded by Commissioner Bratcher, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to accept the resignation of Tina Cantley, from the Maintenance Department, effective September 30, 2019, and grant her request for monetary payment of her unused annual leave, in the amount of \$5,184.00, seconded by Commissioner Bratcher, motion passed.

At Track 10 on CD, Commissioner Kuhn made a motion to accept the resignation of John R. Lipford, from the Assessor's Office, effective October 31, 2019, and grant his request for monetary payment of his unused annual leave, in the amount of \$9,379.20, seconded by Commissioner Bratcher, motion passed.

At Track 11 on CD, Commissioner Kuhn made a motion to accept the resignation of Justin Marlowe, Assistant Prosecutor, effective October 1, 2019, and grant his request for monetary payment of his unused annual leave, in the amount of \$7,746.48, seconded by Commissioner Bratcher, motion passed.

At Track 13 on CD, Commissioner Kuhn made a motion to approve the request of Keith Randolph, Prosecutor, to fill the vacant Assistant Prosecutor position left open by the resignation of Justin Marlowe, seconded by Commissioner Bratcher, motion passed.

At Track 15 on CD, Commissioner Kuhn made a motion to approve for the Boone County Community Organization to service and maintain the ice machines at the Nutrition/Community Centers, seconded by Commissioner Bratcher, motion passed.

At Track 18 on CD, Commissioner Kuhn made a motion to sign the application for the 17th Cycle Grant from the West Virginia Courthouse Facilities Improvement Authority, to repair, replace and restore windows on the first floor of the Courthouse, including restoration of security bars over windows, and further authorizes the Commissioner Craig Bratcher, acting as Commission President, to sign on its behalf, seconded by Commissioner Bratcher, motion passed.

At Track 20 on CD, County Administrator, Pam White, updated the Commission on disposition of county properties.

At Track 23 on CD, Commissioner Kuhn made a motion to approve the request of Alice Justice, for monetary payment of her unused annual leave, in the amount of \$1,095.92, as reported by Roger Toney, County Clerk, seconded by Commissioner Bratcher, motion passed.

At Track 24 on CD, Commissioner Kuhn made a motion to accept the resignation of Harvey Ferrell from the Boone Raleigh Public Service District, effective September 19, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 24 on CD, Commissioner Kuhn made a motion to accept the resignation of John R. Lipford from the Boone Raleigh Public Service District, effective September 19, 2019, seconded by Commissioner Bratcher, motion passed.

At Track 25 on CD, Commissioner Kuhn made a motion to appoint Matthew Lively to the Boone Raleigh Public Service District, to serve the remaining term of John R. Lipford, effective immediately, and place his name on all bank accounts, seconded by Commissioner Bratcher, motion passed.

At Track 29 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Bratcher, motion passed.

At Track 29 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Bratcher, motion passed.

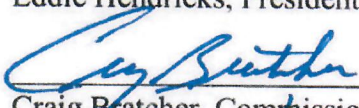
At Track 30 on CD, Commissioner Craig Bratcher Adjourned the Meeting until September 24, 2019, at 1:30 p.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on September 24, 2019, at 5:00 p.m.


Lee Ann Dale

Accepted and Approved this 1st day of October, 2019.

ABSENT

Eddie Hendricks, President


Craig Bratcher, Commissioner


Brett Kuhn, Commissioner