

A G E N D A
REGULAR SESSION
October 15, 2019

Are there any objections to the agenda?

3:30 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments:

➤ **New Business:**

➤ **Requests:**

- **Janet Linville, Sheriff Tax Office**
 - Set up online tax payment
- **Michael Mayhorn, Emergency Management Agency Director**
 - E911 Fund
 - Move Operations Supervisor to Deputy Director
 - E911 Building Space
- **Freddie Harless, Boone-Raleigh PSD Board**
 - Invoices
- **Roger Toney, County Clerk**
 - Records Management Grant
- **Kerry Dickens, Maintenance Supervisor**
 - Update on county properties
 - County Auction
- **Rachael Rubin & JL Frye, Day Report**
 - Update Community Corrections
- **Terry Martin, RIC**
 - Update on Water Projects

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, October 15, 2019. Those present for the meeting were Commission President Eddie Hendricks, Commissioner Craig Bratcher and Commissioner Brett Kuhn. Staff present was Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 544. Commission President Eddie Hendricks called the meeting to order at 3:30 p.m.

At Track 1 on CD, Commissioner Bratcher made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Kuhn, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the October 1, 2019, Regular Meeting, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Bratcher made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Kuhn, motion passed.

At Track 1 on CD, Janet Linville, Sheriff's Tax Financial Officer, spoke to the Commission regarding online tax payments.

At Track 5 on CD, Commissioner Bratcher made a motion to approve to purchase and set up online tax payments with Software Systems, Inc., in the amount of \$9,500.00, for installation, setup and one year support, and paid by the Sheriff's Concealed Weapons fund, as requested by Janet Linville, Sheriff's Tax Financial Officer, seconded by Commissioner Kuhn, motion passed.

At Track 9 on CD, Commissioner Kuhn made a motion to approve the request of Michael Mayhorn, Emergency Management Director, to dissolve the Enhanced E911 fund (237) and combine it directly to E-911 fund, pursuant to WV Code §24-6-6(g), seconded by Commissioner Bratcher, motion passed.

At Track 10 on CD, Commissioner Kuhn made a motion to approve to transfer Arch Griffith from Operations Supervisor to Emergency Management Deputy Director, effective October 16, 2019, with the annual salary of \$42,000.00, as requested by Michael Mayhorn, Emergency Management Director, seconded by Commissioner Bratcher, motion passed.

At Track 13 on CD, Commissioner Kuhn made a motion to approve to move the Addressing Department back to the office space at the E-911 Operations Center, that currently the Boone County Ambulance Authority's transport occupy, seconded by Commissioner Bratcher, motion passed.

At Track 17 on CD, Commissioner Bratcher made a motion to approve to pay invoices in the total amount of \$2,585.07, for the Boone Raleigh Public Service District, seconded by Commissioner Kuhn, motion passed.

At Track 17 on CD, Terry Martin, Regional Intergovernmental Council Director, updated the Commission on the Boone Raleigh Public Service District and WV American Water meeting.

At Track 26 on CD, Commissioner Bratcher made a motion to approve the request of Roger Toney, County Clerk, to start the process for the FY 2020-2021 WV Records Management and Preservation grant, seconded by Commissioner Kuhn, motion passed.

At Track 26 on CD, Commissioner Bratcher made a motion to approve to go into Executive Session to discuss a financial matter with Roger Toney, County Clerk, seconded by Commissioner Kuhn, motion passed.

At Track 27 on CD, the Boone County Commission was back in Regular Session.

At Track 30 on CD, Commissioner Bratcher made a motion to approve the annual maintenance on the Courthouse and Memorial Building boilers, as requested by Kerry Dickens, Maintenance Director, seconded by Commissioner Kuhn, motion passed.

At Track 33 on CD, Commissioner Kuhn made a motion to approve to replace the roof on the Racine Head Start Building, with materials purchased from Lowe's, in the amount of \$4,734.11, as requested by Kerry Dickens, Maintenance Director, seconded by Commissioner Bratcher, motion passed.

At Track 37 on CD, Commissioner Kuhn made a motion to start the process of holding a county public auction, as requested by Kerry Dickens, Maintenance Director, seconded by Commissioner Bratcher, motion passed.

At Track 39 on CD, J.L. Frye and Rachael Rubin, from the Southwestern Regional Day Report Center, updated the Commission on community corrections.

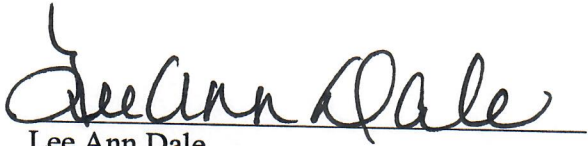
At Track 52 on CD, Terry Martin, Regional Intergovernmental Council Director, updated the Commission on water projects.

At Track 64 on CD, Commissioner Bratcher made a motion to approve to pay the bills as presented, seconded by Commissioner Kuhn, motion passed.

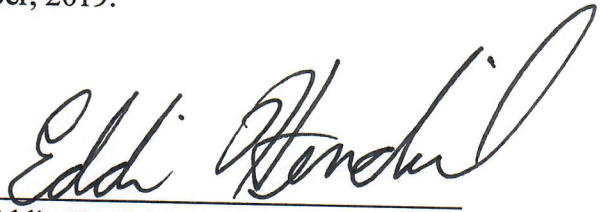
At Track 64 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Bratcher, motion passed.

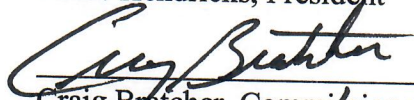
At Track 65 on CD, Commission President Eddie Hendricks Adjourned the Meeting until October 29, 2019, at 5:00 p.m.

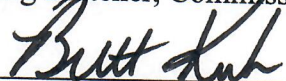
I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on October 15, 2019, at 3:30 p.m.


Lee Ann Dale

Accepted and Approved this 29th day of October, 2019.


Eddie Hendricks, President


Craig Bratcher, Commissioner


Brett Kuhn, Commissioner