



Boone County Commission

Boone County Courthouse Annex
206 Court Street • Suite 300
Madison, WV 25130



Phone (304) 369-7301
Fax (304) 369-7306

EDDIE HENDRICKS

BRETT KUHN

CRAIG BRATCHER

AGENDA REGULAR SESSION December 27, 2019

Are there any objections to the Agenda.

10:00 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments

➤ New Business:

➤ Requests:

- Scotty Cook, Assessor
 - Assessor Supplement
 - Records Management Grant
- Michael Mayhorn, Emergency Management Agency Director
 - Establish fiber circuit with Frontier
 - Hire part time employees
- Pam Johnson, Chief Deputy County Clerk
 - Attend E S & S training
 - Emergency Absentee Voting policy
- Pam White, Administrator
 - Courthouse Improvement Grant
 - Retirement of Maintenance Department employees
 - Boone-Raleigh PSD invoices
 - BRPSD Bond Payment

Update Boards & Authorities

Approve bills and purchase order

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Friday, December 27, 2019. Those present for the meeting were Commission President Eddie Hendricks, Commissioner Craig Bratcher and Commissioner Brett Kuhn. Staff present was Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 551. Commission President Eddie Hendricks called the meeting to order at 10:00 a.m.

At Track 1 on CD, Commissioner Bratcher made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Kuhn, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the December 17, 2019, Regular Meeting, seconded by Commissioner Bratcher, motion passed.

At Track 1 on CD, Commissioner Bratcher made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Scotty Cook, Assessor spoke to the Commission regarding a letter of compliance and congratulations from the West Virginia Property Valuation Training and Procedures Commission.

At Track 4 on CD, Commissioner Kuhn made a motion to approve the lowest quote to purchase a commercial shredder from Komax Business Solutions, in the amount of \$2,492.00, for the FY 2020 Records Management Grant, as requested by Scotty Cook, Assessor, seconded by Commissioner Bratcher, motion passed.

At Track 6 on CD, Michael Mayhorn, Emergency Management Agency Director, spoke to the Commission regarding establishing an Ethernet internet access with Frontier.

At Track 13 on CD, Commissioner Bratcher made a motion to approve the request of Michael Mayhorn, Emergency Management Agency Director, to enter into an Agreement with Frontier Communications for Ethernet Internet Access (EIA) Schedule, in the amount of \$566.00 a month, for 60 months, and further authorizes Commission President, Eddie Hendricks, to sign on its behalf, seconded by Commissioner Kuhn, motion passed.

At Track 15 on CD, Commissioner Kuhn made a motion to approve to hire Joseph Lee Dudding, as a part time telecommunicator, at the rate of \$9.00 hourly, effective January 1, 2020, pending pre-employment drug screen, as requested by Michael Mayhorn, Emergency Management Agency Director, seconded by Commissioner Bratcher, motion passed.

At Track 18 on CD, Commissioner Bratcher made a motion to approve the request of Roger Toney, County Clerk, to attend the Election Systems and Support Training, along with Pam Johnson, on January 6 through January 7, 2020, in Charleston, including mileage, seconded by Commissioner Kuhn, motion passed.

At Track 19 on CD, Commissioner Kuhn made a motion to approve the Emergency Absentee Voting Policy, as requested by Roger Toney, County Clerk, seconded by Commissioner Bratcher, motion passed.

At Track 21 on CD, Commissioner Bratcher made a motion to approve to sign the Agreement with the West Virginia Courthouse Facilities Improvement Authority for the 17th Cycle Grant, and further authorizes Commission President, Eddie Hendricks, to sign on its behalf, seconded by Commissioner Kuhn, motion passed.

At Track 25 on CD, Commissioner Bratcher made a motion to accept the resignation of John Moyer, effective December 31, 2019, and grant his request for monetary payment of his unused annual leave, in the amount of \$5,216.00, seconded by Commissioner Kuhn, motion passed.

At Track 26 on CD, Commissioner Kuhn made a motion to accept the resignation of Mark Webb, effective December 31, 2019, and grant his request for monetary payment of his unused annual leave, in the amount of \$5,184.00, seconded by Commissioner Bratcher, motion passed.

At Track 29 on CD, Commissioner Bratcher made a motion to pay invoices totaling \$14,786.12 on behalf of the Boone Raleigh Public Service District, seconded by Commissioner Kuhn, motion passed.

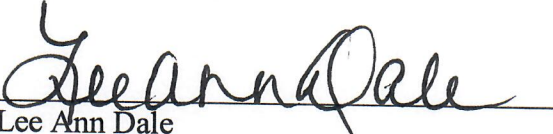
At Track 31 on CD, Commissioner Kuhn made a motion to approve to pay to the WV Municipal Bond Commission, the amount of \$9,476.82, on behalf of the Boone Raleigh Public Service District, seconded by Commissioner Bratcher, motion passed.

At Track 33 on CD, Commissioner Bratcher made a motion to approve to pay the bills as presented, seconded by Commissioner Kuhn, motion passed.

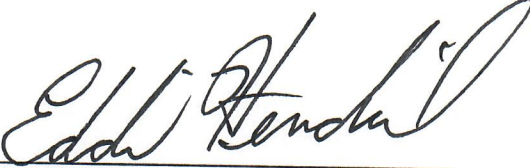
At Track 33 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Bratcher, motion passed.

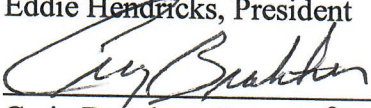
At Track 34 on CD, Commission President Eddie Hendricks Adjourned the Meeting until January 2, 2020, at 9:00 a.m.

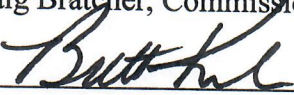
I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on December 27, 2019, at 10:00 a.m.


Lee Ann Dale

Accepted and Approved this 7th day of January, 2020.


Eddie Hendricks, President


Craig Bratcher, Commissioner


Brett Kuhn, Commissioner