

**A G E N D A**  
**REGULAR SESSION**  
September 29, 2020

Are there any objections to the Agenda?

5:00 p.m.

**Call to Order**

**Exonerations**

**Minutes**

**County Clerk's Appointments & Finals**

**Public Comments:**

➤ **New Business:**

- **Timmy Duffy, Department of Mines**
  - **Decline in coal industry**

➤ **Requests:**

- **Terry Martin, Regional Intergovernmental Council**
  - **Invoices for Prenter II Waterline Extension**
- **Nancy Shreve, Boone County Public Service District**
  - **Invoices for Cameo Water Project**
- **Roger Toney, County Clerk**
  - **2020 General election**
- **Scotty Cook, Assessor**
  - **Transfer employee from Valuation Fund to General County**
  - **Accept retirement of employee**
  - **Hire part time employee**
- **Michael Mayhorn, Emergency Management Director**
  - **Replace recorder at 911 Center**
  - **Application for emergency vehicle permits**
  - **Create Emergency Services Fund 009**
  - **Health Department Covid Supplies**
  - **E911 Budget**
- **Lee Ann Dale, Assistant Administrator**
  - **18<sup>th</sup> Cycle Courthouse Improvement Grant**
- **Pam White, Administrator**
  - **Hire part time employee for Courthouse screening**
  - **Support letter for Boone Memorial Hospital**
  - **Recognize Boone Memorial Hospital for 5 Star Rating**
  - **Municipal bond for Boone-Raleigh PSD**
  - **Towing Policy**
  - **Bid opening for property at 190 Court Street, Madison**

**Update Boards & Authorities**

**Approve bills and purchase orders**

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, September 29, 2020. Those present for the meeting were Commission President Eddie Hendricks and Commissioner Brett Kuhn. Staff present was Pam White, Administrator and Lee Ann Dale, Assistant Administrator. Commissioner Craig Bratcher was absent.

This meeting was recorded on CD 579. Commission President Eddie Hendricks called the meeting to order at 1:30 p.m.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Hendricks, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the August 25, 2020, Regular Meeting, seconded by Commissioner Hendricks, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Hendricks, motion passed.

At Track 2 on CD, Paula Meadows, Tri-River Transit, spoke to the Commission regarding the Tri-River Transit's 20<sup>th</sup> Anniversary and presented the Commission with commemorative masks.

At Track 11 on CD, Tim Duffy with the West Virginia Department of Mines, spoke to the Commission regarding the decline in the coal industry.

At Track 28 on CD, Commissioner Kuhn made a motion to approve to pay the total amount of \$43,036.80 to Boone County Public Service District, as Drawdown#13, of the Prenter II Waterline Extension, as requested by Clarence V. Waller, Jr., BCPSD Chairman, seconded by Commissioner Hendricks, motion passed.

At Track 29 on CD, Commissioner Kuhn made a motion to approve to pay the amount of \$5,897.10, to the Boone County Public Service District, on behalf of Cameo Waterline Extension, as requested by Nancy Shreve, Boone County PSD, seconded by Commissioner Hendricks, motion passed.

At Track 30 on CD, Commissioner Kuhn made a motion to approve to pay invoices totaling \$1,010.11, to the Boone County Public Service District, for materials on behalf of Cameo Waterline Extension, as requested by Nancy Shreve, Boone County PSD, seconded by Commissioner Hendricks, motion passed.

At Track 30 on CD, Commissioner Kuhn made a motion to approve to pay an invoice totaling \$57.00, to the Boone County Public Service District, for FastSigns, on behalf of Cameo Waterline Extension, as requested by Nancy Shreve, Boone County PSD, seconded by Commissioner Hendricks, motion passed.

At Track 31 on CD, Commissioner Kuhn made a motion to approve for Glenn Jarvis and Danny Warner to be appointed as the Republican Emergency Ballot Commissioners for the November 3, 2020, General Election, as requested by Roger Toney, County Clerk, seconded by Commissioner Hendricks, motion passed.

At Track 32 on CD, Commissioner Kuhn made a motion to approve the request of Roger Toney, County Clerk, for Michael Mayhorn, to assist with the General Election, November 3, 2020, seconded by Commissioner Hendricks, motion passed.

At Track 33 on CD, Commissioner Kuhn made a motion to accept the retirement of Angalete McBrayer as Deputy Assessor, effective October 31, 2020, and grant her request for monetary payment of 320 annual leave hours, as requested by Scotty Cook, Assessor, seconded by Commissioner Hendricks, motion passed.

At Track 35 on CD, Commissioner Kuhn made a motion to approve the request of Scotty Cook, Assessor, to transfer Derrick Massey from Assessor Valuation Fund to General County Fund, with an annual salary of \$42,816.00 and benefits, effective November 1, 2020, seconded by Commissioner Hendricks, motion passed.

At Track 38 on CD, Commissioner Kuhn made a motion to approve the request of Michael Mayhorn, Emergency Management Director, to purchase a recorder for the E-911 Center from Unified Solutions in the amount of \$27,340.00, seconded by Commissioner Hendricks, motion passed.

At Track 39 on CD, Commissioner Kuhn made a motion to approve to sign an application with the WV Emergency Management for emergency vehicle permits, and further authorizes Eddie Hendricks, Commission President, to sign on its behalf, as requested by Michael Mayhorn, Emergency Management Director, seconded by Commissioner Hendricks, motion passed.

At Track 42 on CD, Commissioner Kuhn made a motion to approve to create a fund entitled "Emergency Services Fund, Account No. 009" as requested by Michael Mayhorn, Emergency Management Director, seconded by Commissioner Hendricks, motion passed.

At Track 44 on CD, Commissioner Kuhn made a motion to give a contribution to the Boone County Health Department, in the amount of \$9,000.00, from the Covid-19 Grant, to purchase supplies for the drive-thru testing and Covid related supplies, seconded by Commissioner Hendricks, motion passed.

At Track 46 on CD, Commissioner Kuhn made a motion to approve to transfer Colton Ferrell, part time to screen public entering the Courthouse and sanitize the Courthouse, both due to the Covid-19 pandemic, at a rate of \$12.00 per hour, effective September 30, 2020, seconded by Commissioner Bratcher, motion passed.

At Track 49 on CD, Commissioner Kuhn made a motion to approve to pay the October, 2020, bond payment to the WV Municipal Bond Commission, in the amount of \$9,476.82, on behalf of the Boone Raleigh Public Service District, seconded by Commissioner Hendricks, motion passed.

At Track 50 on CD, Michael Mayhorn, Emergency Management Director, spoke to the commission regarding the Towing Policy Committee and its timeline.

At Track 60 on CD, Commissioner Kuhn made a motion to approve to accept the recommendation of the Towing Policy Committee for the Towing Policy of the Boone County Commission, seconded by Commissioner Hendricks, motion passed.

At Track 62 on CD, the bid opening for the silent auction for the property at 190 Court Street, Madison, WV. One bid was received from Timothy Leary.

At Track 63 on CD, Commissioner Kuhn made a motion to accept the bid from Timothy Leary, in the amount of \$2,525.25, seconded by Commissioner Hendricks, motion passed.

At Track 65 on CD, Commissioner Kuhn made a motion to accept the resignation of Kathy Cash, from the Boone County Development Authority, seconded by Commissioner Hendricks, motion passed.

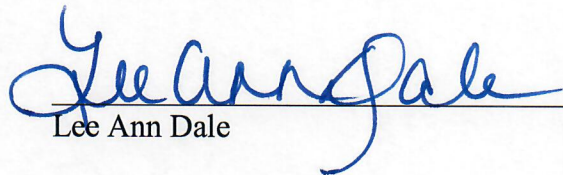
At Track 65 on CD, Commissioner Kuhn made a motion to appoint James "Buddy" Hudson to the Boone County Development Authority, seconded by Commissioner Hendricks, motion passed.

At Track 66 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Hendricks, motion passed.

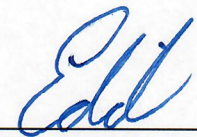
At Track 66 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Hendricks, motion passed.

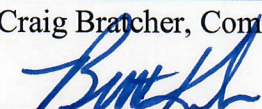
At Track 66 on CD, Commission President Eddie Hendricks Adjourned the Meeting until October 6, 2020, at 1:30 p.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on September 29, 2020, at 5:00 p.m.

  
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Lee Ann Dale

Accepted and Approved this 6<sup>th</sup> day of October, 2020.

  
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Eddie Hendricks, President

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Craig Bratcher, Commissioner  
  
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Brett Kuhn, Commissioner