

**A G E N D A**  
**REGULAR SESSION**  
January 26, 2021

Are there any objections to the Agenda?

3:30 p.m.

**Call to Order**

**Exonerations**

**Minutes**

**County Clerk's Appointments & Finals**

**Public Comments:**

➤ **New Business:**

- **Boone-Raleigh PSD**
  - **Failing System**

➤ **Old Business:**

- **Donna Taylor, Prosecutor**  
**Office Space**

➤ **Requests:**

- **Mark McClure, Danville Mayor and Wendell Cook, Attorney**
  - **Annexation of property**
- **Chad Barker, Sheriff**
  - **Law Enforcement Training**
  - **Purchase vehicle/grant**
- **Scotty Cook, Assessor**
  - **Hire part time employee in Valuation Fund**
- **Pam White, Administrator**
  - **Retirement of employee**
  - **Personnel Issue**
  - **Courthouse Opening**
  - **Retention of Legal Council**

**Update Boards & Authorities**

**Approve bills and purchase orders**

**Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.**

The Boone County Commission met in REGULAR SESSION on Tuesday, January 26, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 591A and 591B. Commission President, Craig Bratcher called the meeting to order at 3:30 p.m.

#### CD 591A

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Messer, motion passed.

At Track 1 on CD, Commissioner Messer made a motion to approve the Minutes from the January 19, 2021, Regular Meeting, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 3 on CD, Jim Weimer, Public Service Commission, spoke to the Commission regarding the failing system at Boone Raleigh Public Service District.

At Track 34 on CD, Commissioner Kuhn made a motion to approve to sign a letter to the Public Service Commission of West Virginia, requesting they consider the Boone Raleigh Public Service District under the Distressed and Failed Utilities Act, seconded by Commissioner Messer, motion passed.

At Track 75 on CD, the Boone County Commission recessed until 5:00 p.m.

#### CD 591B

At Track 1 on CD, the Boone County Commission was back in Regular Session.

At Track 2 on CD, Wendell Cook, Counsel for the Town of Danville, spoke to the Commission regarding adjusting a minor boundary adjustment to extend to the old Magic Mart building.

At Track 8 on CD, Commissioner Kuhn made a motion to begin the legal process of a minor boundary adjustment for the Town of Danville for the annexation of property at the Magic Mart building, setting a Public Hearing for February 23, 2021 at 5:00 p.m., seconded by Commissioner Messer, motion passed.



At Track 12 on CD, Commissioner Kuhn made a motion to approve the request of Chad Barker, Sheriff, to send two Deputies to the Reid Technique of Investigative Interviewing and Advanced Interrogation training on February 9 to February 12, 2021, in Parkersburg, including registration, lodging and meals, seconded by Commissioner Messer, motion passed.

At Track 14 on CD, Sheriff Chad Barker, spoke to the Commission regarding Justice Assistance Grant reimbursement and purchasing a Ford Expedition for the Law Enforcement fleet.

At Track 21 on CD, Commissioner Kuhn made a motion to approve the request of Chad Barker, Sheriff, to purchase a 2021 Ford Expedition, in the amount of \$38,983.00, from the lowest quote received, Thornhill Ford, using the reimbursement from the Justice Assistance Grant, seconded by Commissioner Messer, motion passed.

At Track 24 on CD, Commissioner Kuhn made a motion to approve the request of Scotty Cook, Assessor, to hire Mary Beth Castle, as part time Field Deputy Assessor, at a rate of \$12.02 hourly, 16 hours weekly, effective January 27, 2021, paid from the Assessor's Valuation Fund, seconded by Commissioner Messer, motion passed.

At Track 27 on CD, Commissioner Messer made a motion to accept the resignation of Robert Adkins, Dog Warden, effective January 31, 2021, and grant his request for monetary payment of his unused annual leave hours, in the amount of \$4,768.00, seconded by Commissioner Kuhn, motion passed.

At Track 29 on CD, Commissioner Kuhn made a motion to approve to hire Robert Adkins, part time, working 16 hours weekly, at the Dog Pound, at a rate of \$11.00 hourly, seconded by Commissioner Messer, motion passed.

At Track 30 on CD, the Boone County Commission and elected officials discussed reopening the Courthouse.

At Track 47 on CD, Commissioner Kuhn made a motion to approve to reopen the Courthouse to public without appointments, effective February 1, 2021, seconded by Commissioner Bratcher, motion passed.

At Track 53 on CD, Commissioner Kuhn made a motion to approve to retain Wendy Grieve as Legal Counsel, on an as-needed basis, seconded by Commissioner Messer, motion passed.

At Track 61 on CD, Commissioner Kuhn made a motion to appoint Craig Bratcher to the Region II Workforce West Virginia Committee, seconded by Commissioner Messer, motion

passed.

At Track 62 on CD, Commissioner Kuhn made a motion to appoint Edsel Aleshire, to the Boone County Planning Commission, serving a two year term, seconded by Commissioner Messer, motion passed.

At Track 63 on CD, Commissioner Kuhn made a motion to appoint Tim Harless, to the Boone County Planning Commission, serving a three year term, seconded by Commissioner Messer, motion passed.

At Track 64 on CD, Commissioner Messer made a motion to appoint Harvey Ferrell, to the Boone County Planning Commission, serving a one year term, seconded by Commissioner Kuhn, motion passed.

At Track 66 on CD, Commissioner Messer made a motion to appoint Paula Gillispie-Bias, to the Boone County Planning Commission, serving a two year term, seconded by Commissioner Kuhn, motion passed.

At Track 75 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Messer, motion passed.

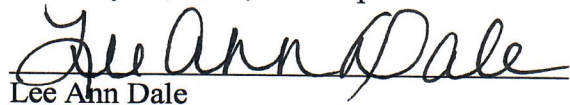
At Track 75 on CD, Commissioner Messer made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Kuhn, motion passed.

At Track 76 on CD, Commissioner Kuhn made a motion to go into Executive Session to discuss a personnel matter, seconded by Commissioner Messer, motion passed.


At Track 77 on CD, the Boone County Commission was back in Regular Session.


At Track 77 on CD, Commission President Craig Bratcher Adjourned the Meeting until February 2, 2021, at 3:30 p.m.


I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on January 26, 2021, at 3:30 p.m.

  
Lee Ann Dale

Accepted and Approved this 2<sup>nd</sup> day of February, 2021.

  
Craig Bratcher, President

  
Brett Kuhn, Commissioner

  
Jacob Messer, Commissioner