

A G E N D A
REGULAR SESSION
March 16, 2021

Are there any objections to the Agenda?

3:30 p.m.

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments:

Old Business:

New Business:

➤ **Requests:**

- **Scotty Cook, Assessor**
 - Retirement of employee
- **Chad Barker, Sheriff**
 - WV Interactive/DMV Program
- **Donna Taylor, Prosecutor**
 - Hire Assistant Prosecutor
- **Roger Toney, County Clerk**
 - Online document recording
- **Pam White, Administrator**
 - Community Center use
 - Commitment letter for Hobet
 - Re-classify part time employee
 - Memorandum of Agreement for WV Extension
 - Executive Session
 - ❖ Response to resignation request
 - ❖ Litigation update

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, March 16, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 596. Commission President, Craig Bratcher called the meeting to order at 3:00 p.m.

At Track 1 on CD, Commissioner Messer made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Kuhn, motion passed.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Minutes from the February 23, 2021, Regular Meeting, seconded by Commissioner Messer, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 3 on CD, Commission President, Craig Bratcher, ask if there were any public comments.

At Track 3 on CD, Archie Hubbard, Central West Virginia Regional Airport Authority Board Member, spoke to the Commission regarding obtaining a map of the Hobet property.

At Track 24 on CD, Commissioner Kuhn made a motion to accept the resignation of Rosa Wheatley as Deputy Assessor, effective April 1, 2021, and grant her request to be paid her unused annual leave of 296.5 hours, at \$21.57 hourly, for the total amount of \$6,395.50, as requested by Scotty Cook, Assessor, seconded by Commissioner Messer, motion passed.

At Track 25 on CD, Janet Linville, Chief Tax Deputy, spoke to the Commission regarding the WV Interactive DMV Program.

At Track 34 on CD, Commissioner Kuhn made a motion to approve for the Sheriff's Tax Office to change driver license renewals to the WV Interactive/DMV Program, as requested by Janet Linville, Chief Tax Deputy, seconded by Commissioner Messer, motion passed.

At Track 36 on CD, Commissioner Kuhn made a motion to accept the resignation of Branden Ledford, Assistant Prosecutor, effective March 15, 2021, and grant his request to be paid for his 16 hours of unused annual leave, at the rate of \$38.46 hourly, in the total amount of \$615.38, as requested by Donna Taylor, Prosecuting Attorney, seconded by Commissioner Messer, motion passed.

At Track 42 on CD, Commissioner Kuhn made a motion to approve the request of Donna Taylor, Prosecutor, to post two (2) Assistant Prosecuting Attorney vacant positions, in the newspaper and on the PA Institute website, seconded by Commissioner Messer, motion passed.

At Track 45 on CD, the use of the Community Centers was discussed by the Commission with no decision at this time to reopen and will revisit monthly.

At Track 55 on CD, Commissioner Kuhn made a motion to approve to reclassify part time employee, Robert Adkins' status to include CDL driver along with Dog Warden, with a rate of pay is \$15.00 hourly, seconded by Commissioner Messer, motion passed.

At Track 57 on CD, Commissioner Messer made a motion to approve to sign the Memorandum of Agreement with the West Virginia University Cooperative Extension Service and County Extension Committee, to provide office space only, further authorizes the Commission President, Craig Bratcher, to sign on its behalf, seconded by Commissioner Kuhn, motion passed.

At Track 58 on CD, Commissioner Kuhn made a motion to go into Executive Session to discuss a legal matter, seconded by Commissioner Messer, motion passed.

At Track 59 on CD, the Boone County Commission is back in Regular Session.

At Track 59 on CD, Commissioner Messer made a motion to approve to pay the bills as presented, seconded by Commissioner Kuhn, motion passed.

At Track 60 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Messer, motion passed.

At Track 61 on CD, Edsel Aleshire, was sworn in to the Boone County Planning Commission.

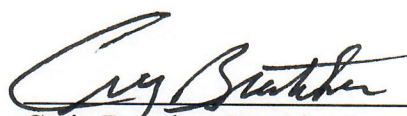
At Track 62 on CD, Commission President Craig Bratcher Continued the Meeting until March 17, 2021, at 3:00 p.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on March 16, 2021, at 3:30 p.m.



Lee Ann Dale

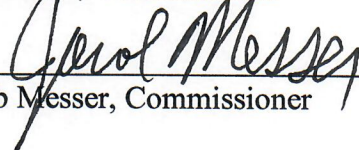
Accepted and Approved this 30th day of March, 2021.



Craig Bratcher, President



Brett Kuhn, Commissioner



Jacob Messer, Commissioner

The Boone County Commission met in CONTINUED SESSION on Wednesday, March 24, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

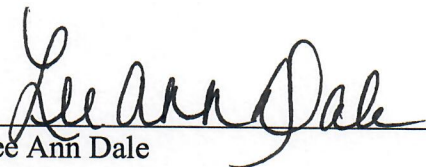
This meeting was recorded on CD 597, Commission President Craig Bratcher called the meeting to order at 3:00 p.m.

At Track 1 on CD, budget discussions took place.

At Track 3 on CD, Commissioner Kuhn made a motion to approve the Fiscal Year 2021-2022 Levy Estimate Budget, General County Fund in the amount of \$5,342,434.00 and Coal Severance Fund in the amount of \$850,000.00, and seconded by Commissioner Messer, motion passed.

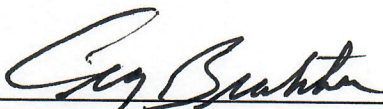
At Track 4 on CD, Commission President Craig Bratcher Adjourned the Meeting until March 30, 2021, at 5:00 p.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on March 24, 2021, at 3:00 p.m.



Lee Ann Dale

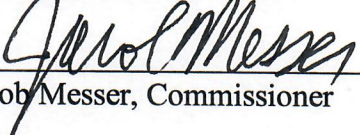
Accepted and Approved this 30th day of March, 2021.



Craig Bratcher, President



Brett Kuhn, Commissioner



Jacob Messer, Commissioner