

A G E N D A
REGULAR SESSION
June 29, 2021

10:00 a.m

Call to Order

Exonerations

Minutes

County Clerk's Appointments & Finals

Public Comments: Presentation of Certificate to Jenna Butcher

- **Old Business:**
 - **Terry Martin, RIC**
 - **Property development across from Danville intersection**
- **New Business:**
- **Requests:**
 - **Harvey Ferrell, Sylvester Mayor**
 - **Request maintenance to help with bathrooms**
 - **Donna Taylor, Prosecutor**
 - **Flooring for office**
 - **Scotty Cook, Assessor**
 - **Accept resignation of employee**
 - **Hire full time employee**
 - **Transfer employee from general county fund to valuation fund**
 - **Michael Mayhorn, Emergency Management Director**
 - **Hire part time employee**
 - **Lee Ann Dale, Assistant Administrator**
 - **Depository Bonds**
 - **Recycle Assistance Grant**
 - **Budget revisions**
 - **Pam White, Administrator**
 - **Elevator maintenance contract**
 - **Election Class**
 - **Handicap lift for pools**
 - **Display on old jail lot on main street**

Update Boards & Authorities

Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, June 29, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 607 and 607A. Commission President, Craig Bratcher called the meeting to order at 3:30 p.m.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Messer, motion passed.

At Track 1 on CD, Commissioner Messer made a motion to approve the Minutes from the June 15, 2021, Regular Meeting, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 2 on CD, the Commission honored Jenna Butcher, Scott High School sophomore, who won the Class A/AA State Championship in girls tennis.

At Track 4 on CD, the Commission honored Shealyn Stone, a student at Madison Middle School, whose entry was recognized as an honorable mention recipient in the County Commissioners Association of West Virginia's essay contest, and was presented with an award from the association.

At Track 12 on CD, Terry Martin, Regional Intergovernmental Council Project Coordinator, updated the commission on the Right Fork water project and about the various sewer projects under design. Also, he spoke on behalf of the Boone County PSD regarding a potential water project.

At Track 37 on CD, Commissioner Kuhn made a motion to approve to advertise for letters of interest from engineering firms for a potential water project, as requested by Terry Martin, Regional Intergovernmental Council Project Coordinator, seconded by Commissioner Messer, motion passed.

At Track 38 on CD, Harvey Ferrell, Mayor of the Town of Sylvester, spoke to the Commission regarding an ongoing economic project in the town.

At Track 61 on CD, Commissioner Messer made a motion to approve the request of Harvey Ferrell, Mayor of the Town of Sylvester, to provide up to \$30,000.00, from the reallocated coal fund and allow the Maintenance Department, to build a restroom at the Sylvester Pavilion Park, seconded by Commissioner Kuhn, motion passed.

At Track 67 on CD, Commissioner Kuhn made a motion to approve for the Maintenance Department to remove old carpet from the Prosecuting Attorney's Office and refinish and repair the original hardwood flooring, seconded by Commissioner Messer, motion passed.

At Track 70 on CD, Commissioner Messer made a motion to accept the resignation of Jerry Marcum, Deputy Assessor, effective July 1, 2021, and grant his request for payment of his unused annual leave hours, in the amount of \$3,023.03, for 251.5 hours, as requested by Scotty Cook, Assessor, seconded by Commissioner Kuhn, motion passed.

At Track 72 on CD, Commissioner Kuhn made to approve the request of Scotty Cook, Assessor, to hire Nikki Sampson, at an annual salary of \$25,008.00, to replace Brooke Asbury, effective June 30, 2021, pending pre-employment drug screen, seconded by Commissioner Messer, motion passed.

At Track 75 on CD, Commissioner Messer made a motion to approve the request of Michael Mayhorn, Emergency Management Agency Director, to hire Jeffrey McCoy II, part time as a telecommunicator, at an hourly rate of \$9.00, effective June 30, 2021, pending pre-employment drug screen, seconded by Commissioner Kuhn, motion passed.

At Track 76 on CD, Commissioner Kuhn made a motion to approve to designate Premier Bank, Inc., in the amount of \$12,000,000.00; Branch Banking & Trust Company, in the amount of \$300,000.00; and West Virginia Board of Treasury Investments, in the amount of \$5,000,000.00, as county depositories for the 2021-2022 fiscal year, seconded by Commissioner Messer, motion passed.

At Track 80 on CD, Commissioner Kuhn made a motion to accept the depository bonds as presented by Premier Bank, Inc., depository bonds for the 2021-2022 fiscal year, seconded by Commissioner Messer, motion passed.

At Track 2 on CD 607A, Commissioner Kuhn made a motion to approve to sign the Fiscal Year 2022 Recycle Assistance Grant Application, in the amount of \$28,097.28, for assistance with the salary, utilities, fuel and auto maintenance/insurance, for the county recycling program, authorizing Craig Bratcher, Commission President, to sign on its behalf, seconded by Commissioner Messer, motion passed.

At Track 4 on CD 607A, Commissioner Kuhn made a motion to approve 2020-2021 Fiscal Year Internal Budget Revision, in General County Fund, Department #401, County Commission, in the amount of \$2,908.75, seconded by Commissioner Messer, motion passed.

At Track 6 on CD 607A, Commissioner Messer made a motion to approve 2020-2021 Fiscal Year Internal Budget Revision, in General County Fund, Department #424, Courthouse, in the amount of \$18,691.00, seconded by Commissioner Messer, motion passed.

At Track 7 on CD 607A, Commissioner Kuhn made a motion to approve a 2020-2021 Fiscal Year Internal Budget Revision, in General County Fund, Department #810, Solid Waste, in the amount of \$9.51, seconded by Commissioner Messer, motion passed.

At Track 9 on CD 607A, Commissioner Kuhn made a motion to approve a 2020-2021 Fiscal Year Internal Budget Revision, in E-911 Fund, in the amount of \$53,518.00, seconded by Commissioner Messer, motion passed.

At Track 11 on CD 607A, Commissioner Messer made a motion to approve to enter into a Contract with DC Elevator Company, for county elevator's maintenance, in the amount of \$850.00 monthly, authorizing Craig Bratcher, Commission President, to sign on its behalf, seconded by Commissioner Kuhn, motion passed.

At Track 17 on CD 607A, Commissioner Kuhn made a motion to approve for Michael Mayhorn, EMA Director/CIT, and Lee Ann Dale, Assistant Administrator, to attend the West Virginia Secretary State's Election Training Conference, July 25, 2021 through July 27, 2021, in Bridgeport, including lodging, seconded by Commissioner Messer, motion passed.

At Track 20 on CD 607A, Commissioner Kuhn made a motion to approve to purchase (2) ADA-compliant Mighty Voyager portable pool lifts, for Racine pool and Waterways, in the amount of \$14,998.00, seconded by Commissioner Messer, motion passed.

At Track 28 on CD 607A, Commissioner Messer made a motion to reappoint Scotty Cook to the Boone County Parks and Recreation Commission, serving a 3 year term, seconded by Commissioner Kuhn, motion passed.

At Track 28 on CD 607A, Commissioner Kuhn made a motion to reappoint Kris Mitchell to the Regional Intergovernmental Council for the 2021-2022 fiscal year term, seconded by Commissioner Messer, motion passed.

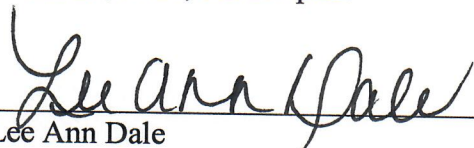
At Track 40 on CD 607A, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Messer, motion passed.

At Track 41 on CD 607A, Commissioner Messer made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Kuhn, motion passed.

At Track 42 on CD, Commissioner Kuhn made a motion to Continue the Meeting, until July 1, 2021, at 11:00 a.m., seconded by Commissioner Messer, motion passed.

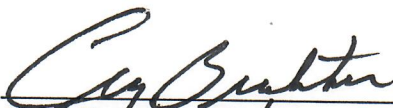
At Track 42 on CD, Commission President Craig Bratcher Continue the Meeting until July 1, 2021, at 11:00 a.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on June 29, 2021, at 3:30 p.m.

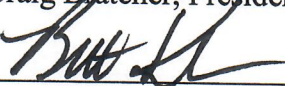


Lee Ann Dale

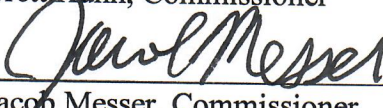
Accepted and Approved this 6th day of July, 2021.



Craig Bratcher, President



Brett Kuhn, Commissioner



Jacob Messer, Commissioner