



# Boone County Commission

Boone County Courthouse Annex  
206 Court Street • Suite 300  
Madison, WV 25130



Phone (304) 369-7301  
Fax (304) 369-7306

JACOB MESSER

BRETT KUHN

CRAIG BRATCHER

## A G E N D A REGULAR SESSION August 17, 2021

3:30 p.m.

### Call to Order

- Exonerations
- Minutes
- County Clerk's Appointments & Finals
- Public Comments:
  
- Old Business:
  - Donna Taylor, Prosecutor
    - Budget revisions
- New Business:
  - Terry Martin, RIC
    - Updates on water & sewer projects
    - Invoices
  - Roger Toney, County Clerk
    - Redistricting
- Requests:
  - Chad Barker, Sheriff
    - Komax copier proposal
    - Annual training
  - Lee Ann Dale, Assistant Administrator
    - FY2021 Solid Waste final grant report
  - Pam White, Administrator
    - Elevator contract
- Update Boards & Authorities
- Approve bills and purchase orders

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, August 17, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 613. Commission President, Craig Bratcher called the meeting to order at 3:30 p.m.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Messer, motion passed.

At Track 1 on CD, Commissioner Messer made a motion to approve the Minutes from the August 3, 2021, Regular Meeting, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 2 on CD, Gary McFann, spoke to the Commission regarding water.

At Track 11 on CD, Commissioner Kuhn made a motion to approve to pay an invoice to American Electric Power, in the amount of \$3,220.96, for the construction agreement on behalf of the Right Fork Water Project, , as requested by Terry Martin, Regional Intergovernmental Council, seconded by Commissioner Messer, motion passed.

At Track 13 on CD, Commissioner Messer made a motion to approve to pay an invoice to Potesta & Associates, in the amount of \$3,750.00, on behalf of the Prenter Phase II waterline extension, as requested by Terry Martin, Regional Intergovernmental Council, seconded by Commissioner Kuhn, motion passed.

At Track 14 on CD, Roger Toney, County Clerk and Pam Johnson, Chief Deputy Clerk, spoke to the Commission about redistricting.

At Track 32 on CD, Commissioner Kuhn made a motion to approve the request of Chad Barker, Sheriff, to renew the lease agreement with Komax for the Tax Office copier, in the same amount of \$140.00 monthly, seconded by Commissioner Messer, motion passed.

At Track 35 on CD, Commissioner Messer made a motion to approve the request of Chad Barker, Sheriff, to attend along with Mark Abbott and Janet Linville, the Auditor's In-Service Training, held on September 12 to September 14, 2021, at Canaan Valley Resort, along with registration, lodging, meals and mileage, seconded by Commissioner Kuhn, motion passed.

At Track 35 on CD, Commissioner Kuhn made a motion to approve the final grant report for the 2021 Solid Waste Management Grant, in the amount of \$10,000.00, and further authorizes its President, Craig Bratcher, to sign on its behalf, seconded by Commissioner Messer, motion passed.

At Track 39 on CD, Commissioner Kuhn made a motion to approve to rescind the Order dated June 29, 2021, entering into a contract with DC Elevator, seconded by Commissioner Messer, motion passed.

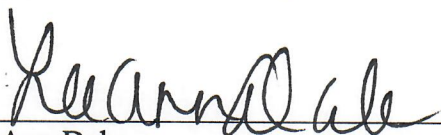
At Track 45 on CD, Commissioner Kuhn made a motion to approve to renew the elevator contract with ThyssenKrupp Elevator, (TKE), in the amount of \$875.00, monthly, effective September, 2021, and further authorizes its President, Craig Bratcher, to sign on its behalf, seconded by Commissioner Messer, motion passed.

At Track 48 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Messer, motion passed.


At Track 49 on CD, Commissioner Messer made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Kuhn, motion passed.

At Track 49 on CD, Commission President Craig Bratcher Adjourned the Meeting until August 31, 2021, at 5:00 p.m.

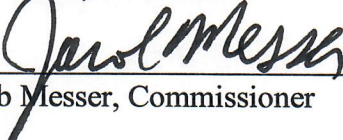
I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on August 17, 2021, at 3:30 p.m.

  
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Lee Ann Dale

Accepted and Approved this 31<sup>st</sup> day of August, 2021.

  
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Craig Bratcher, President

  
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Brett Kuhn, Commissioner

  
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Jacob Messer, Commissioner