

A G E N D A
REGULAR SESSION
December 28, 2021

10:00 a.m.

Call to Order

- **Exonerations**
- **Minutes**
- **County Clerk's Appointments & Finals**
- **Public Comments:**
- **Old Business:**
 - **Roger Toney, County Clerk**
 - **Redistricting**
 - **Voter Registration List Sales Policy**
- **New Business:**
 - **Vivian Parsons, Risk Pool**
 - **Update**
 - **BCAA Employees**
 - **ARP funds**
- **Requests:**
 - **Jerry Brown, Manager Town of Danville**
 - **Danville drainage problems**
 - **Nick Dolan**
 - **Outdoor fitness area**
 - **Scotty Cook, Assessor**
 - **Permission to make changes to property books**
 - **Lee Ann Dale, Assistant Administrator**
 - **Budget Revisions**
- **Update Boards & Authorities**
- **Approve bills and purchase orders**

Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.

The Boone County Commission met in REGULAR SESSION on Tuesday, December 28, 2021. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 628. Commission President, Craig Bratcher called the meeting to order at 10:00 p.m.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Messer, motion passed.

At Track 1 on CD, Commissioner Messer made a motion to approve the Minutes from the December 21, 2021, Regular Meeting, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 2 on CD, Commission President, Craig Bratcher, ask for any public comments.

At Track 2 on CD, Gary McFann, inquired of the Commission regarding possible water project at Alexis Lane.

At Track 3 on CD, Roger Toney, County Clerk, spoke to the Commission regarding voter data policy.

At Track 5 on CD, Commissioner Kuhn made a motion to approve to adopt the Voter Registration List Sales Policy, as presented and requested by Roger Toney, County Clerk, seconded by Commissioner Messer, motion passed.

At Track 7 on CD, Vivian Parsons, WV Corp, updated the Commission regarding the insurance pool.

At Track 22 on CD, Nick Dolan, spoke to the Commission regarding an outdoor fitness area.

At Track 33 on CD, Commissioner Kuhn made a motion to approve the request of Scotty Cook, Assessor, to give the Boone County Assessor's Office permission to make necessary corrections to the 2022 Personal Property and Real Estate Books and to hold meetings with property owners for purposes of correcting errors during said County Commission sitting

as the Board of Equalization and Review, seconded by Commissioner Messer, motion passed.

At Track 36 on CD, Commissioner Kuhn made a motion to approve the Fiscal Year 2021-2022 General County Revision #2, in the amount of \$268,685.00, seconded by Commissioner Messer, motion passed.

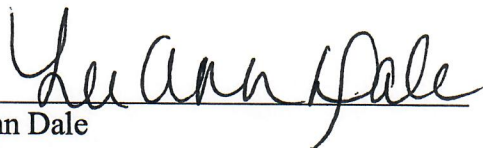
At Track 37 on CD, Commissioner Kuhn made a motion to approve the request of Scotty Cook, Assessor, to give the WV State Tax Department permission to make necessary corrections to the 2022 Personal Property and Real Estate Books and to hold meetings with property owners for purposes of correcting errors during said County Commission sitting as the Board of Equalization and Review, seconded by Commissioner Messer, motion passed.

At Track 53 on CD, Commissioner Kuhn made a motion to approve to pay the bills as presented, seconded by Commissioner Messer, motion passed.

At Track 54 on CD, Commissioner Kuhn made a motion to approve the Purchase Orders as prepared and presented, seconded by Commissioner Messer, motion passed.

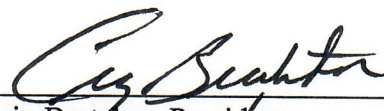
At Track 54 on CD, Commission President Craig Bratcher Adjourned the Meeting until January 4, 2022, at 3:30 p.m.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on December 28, 2021, at 10:00 a.m.



Lee Ann Dale


Accepted and Approved this 4th day of January, 2022.



Craig Bratcher, President



Brett Kuhn, Commissioner



Jacob Messer, Commissioner

The Boone County Commissioner met in an ORGANIZATIONAL SESSION on Tuesday, December 28, 2021. Those present for the meeting was Commission President Craig Bratcher, and Commissioner Brett Kuhn and Commissioner Jacob Messer, via telephone. Staff present was Pam White, Administrator and Lee Ann Dale, Assistant Administrator.

Commission President Hendricks called the meeting to order at 11:00 a.m.

At Track 1 on CD, Upon the motion of Commissioner Kuhn, and seconded by Commissioner Messer, and by unanimous vote, did elect Craig Bratcher as President of the Boone County Commission for the Calendar Year of 2022, motion passed.

At Track 2 on CD, Upon the motion of Commissioner Kuhn, and seconded by Commissioner Messer, and by unanimous vote did set forth the first Tuesday at 3:30 p.m.; the third Tuesday at 3:30 p.m. and the last Tuesday at 5:00 p.m. of each month, of the 2022 Calendar Year, as the dates of convening for regular sessions of the County Commission, motion passed.

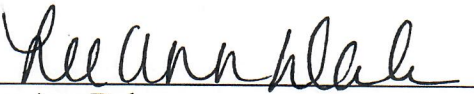
At Track 3 on CD, Upon the motion of Commissioner Kuhn, and seconded by Commissioner Messer, and by unanimous vote did set forth the date of the convening of the 2023 Organizational Meeting of the County Commission as December 27, 2022 at 11:00 a.m., motion passed.

At Track 4 on CD, In accordance with Chapter 11, Article 3, Section 24 of the West Virginia Code, Commissioner Kuhn made a motion for the Boone County Commission to commence sitting as a Board of Equalization and Review on Monday, February 1, 2021, at 3:30 p.m. and continue in session as same until their work is completed, but no more than twenty-eight (28) days for the purpose of equalizing the assessment of the county for 2021. Further, that notice to the public of said Board of Equalization and Review be published in accordance with the said statute, seconded by Commissioner Messer, motion passed.

At Track 7 on CD, Commissioner Kuhn made a motion to adopt the 2022 Holiday Calendar/Schedule of the West Virginia State Employees and any Proclamations of the Governor regarding days off, seconded by Commissioner Messer, motion passed.


At Track 8 on CD, Commissioner Bratcher ADJOURNED the meeting, until December 27, 2022, at 11:00 a.m. for the 2023 Organizational Session.

I hereby certify the above to be a true and correct summary of the Boone County Commission's ORGANIZATIONAL SESSION held on December 28, 2021, at 11:00 a.m.

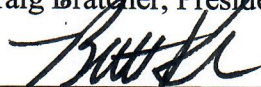


Lee Ann Dale

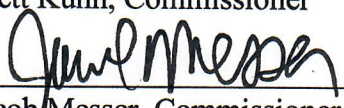
Accepted and Approved this 4th day of January 2022.



Craig Bratcher, President



Brett Kuhn, Commissioner



Jacob Messer, Commissioner