

**A G E N D A**  
**REGULAR SESSION**  
**January 4, 2022**

**3:30 p.m.**

- Call to Order**
- **Exonerations**
- **Minutes**
- **County Clerk's Appointments & Finals**
- **Public Comments**
- **Old Business:**
  - **Roger Toney, County Clerk**
    - **Redistricting**
  - **Nick Dolan**
    - **Letter of support for outdoor fitness area**
- **New Business:**
  - **Chad Barker, Sheriff**
    - **Hire Home Confinement Officer**
  - **Terry Martin, RIC**
    - **Invoice for Rock Creek Development**
  - **Kris Mitchell, Economic Development Director**
    - **Monthly Update Report**
  - **Jerry Brown, Town of Danville**
    - **Drainage problem**
  - **Roger Toney, County Clerk**
    - **Electronic Voting Equipment Policy**
    - **Emergency Absentee Voting Policy**
    - **Precinct change**
  - **Michael Mayhorn, Emergency Management Agency Director**
    - **Insurance claim tower repairs**
  - **Pam White, Administrator**
    - **Retirement of employee**
- **Update Boards & Authorities**
- **Approve bills and purchase orders**

**Subject to update 48 hours prior to meeting, please check Courthouse Annex bulletin board for updates.**

The Boone County Commission met in REGULAR SESSION on Tuesday, January 4, 2022. Those present for the meeting were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

This meeting was recorded on CD 630. Commission President, Craig Bratcher called the meeting to order at 3:30 p.m.

At Track 1 on CD, Commissioner Kuhn made a motion to approve the Exonerations as prepared and presented by the Assessor's Office, seconded by Commissioner Messer, motion passed.

At Track 1 on CD, Commissioner Messer made a motion to approve the Minutes from the December 28, 2021, Regular Meeting, seconded by Commissioner Kuhn, motion passed.

At Track 2 on CD, Commissioner Kuhn made a motion to approve the County Clerk's Appointments and Finals as presented by the County Clerk's Office, seconded by Commissioner Messer, motion passed.

At Track 2 on CD, Roger Toney, County Clerk and Pam Johnson, Chief Deputy Clerk, spoke to the Commission regarding redistricting.

At Track 13 on CD, Commissioner Kuhn made a motion to approve to sign a letter of support to Stern Floc Settlement Advisory Board on behalf of Nick Dolan, President of the Men's Health Organization at the Marshall University School of Medicine, for a grant for an outdoor gym/fitness, in the Madison/Danville area, seconded by Commissioner Messer, motion passed.

At Track 16 on CD, Commissioner Kuhn made a motion to approve the request of Chad Barker, Sheriff, to hire Michael Scott Hager, part time, as a Home Confinement Officer, at the hourly rate of \$19.00, effective January 5, 2022, pending pre-employment drug screen, seconded by Commissioner Messer, motion passed.

At Track 22 on CD, Kris Mitchell, Economic Development Director, updated the Commission for the month of December, 2021.

At Track 30 on CD, Jerry Brown, Town of Danville Manager, spoke to the Commission regarding a drain problem in the town.

At Track 31 on CD, Commissioner Messer made a motion to approve for the

Maintenance Department assist the Town of Danville, with the drain problem, located at Phipps Avenue and Chip Street, as requested by Jerry Brown, Town of Danville Manager, seconded by Commissioner Kuhn, motion passed.

At Track 35 on CD, Commissioner Kuhn made a motion to approve to adopt the West Virginia Electronic Voting Equipment Policy, as represented by Roger Toney, County, Clerk, and submit to the WV Secretary of State, seconded by Commissioner Messer.

At Track 37 on CD, Commissioner Messer made a motion to approve to adopt the County Election Voting Equipment Security Policy, as represented by Roger Toney, County, Clerk, and submit to the WV Secretary of State, seconded by Commissioner Kuhn, motion passed.

At Track 41 on CD, Commissioner Kuhn made a motion to approve to adopt the Emergency Absentee Voting Policy, as represented by Roger Toney, County, Clerk, and submit to the WV Secretary of State, seconded by Commissioner Messer, motion passed.

At Track 43 on CD, Commissioner Kuhn made a motion to approve to being the process of moving the old Lory Precinct (16) from Foster Precinct (15) located at Brookview Elementary School to Julian Precinct (17) located at Lory Baptist Church at 180 Lory Church Road, Julian, WV, 25529, and notification be sent to the voters effected, seconded by Commissioner Messer, motion passed.

At Track 45 on CD, Commissioner Kuhn made a motion to approve for County Administrator, Pam White, to send a letter to the Coal Valley News, and run a Class II notification, with the proposed precinct change and public hearing to be held on January 25, 2022, at 4:30 p.m., seconded by Commissioner Messer, motion passed.

At Track 46 on CD, Michael Mayhorn, Emergency Management Agency Director, spoke to the Commission, regarding repairs to the Workman Tower, as result of a lightning strike in August, 2021.

At Track 55 on CD, Commissioner Messer made a motion to approve to repair the Workman Tower, using insurance claim reimbursement and reallocated funds to make the repairs, as requested by Michael Mayhorn, Emergency Management Agency Director, seconded by Commissioner Kuhn, motion passed.

The Boone County Commission met in EMERGENCY SESSION on Tuesday, January 6, 2022. The meeting was via telephone and present were Commission President, Craig Bratcher, Commissioner Brett Kuhn and Commissioner Jacob Messer. Staff present were Pam White, Administrator, and Lee Ann Dale, Assistant Administrator.

Commission President, Craig Bratcher called the meeting to order at 8:45 p.m.

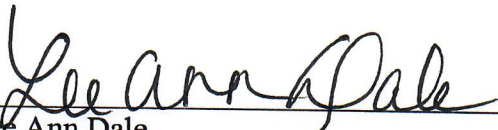
The meeting was called to discuss closing the courthouse on January 7, 2022, for inclement weather.

Michael Mayhorn, Emergency Management Agency Director, updated the Commission regarding the weather and 911 calls resulting of the weather.

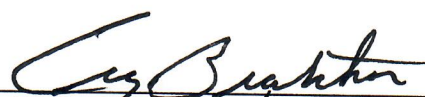
Commissioner Messer made a motion to approve to close the courthouse on January 7, 2022, for inclement weather, seconded by Commissioner Kuhn, motion passed.

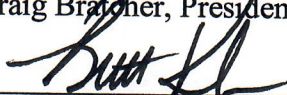
Commissioner Kuhn made a motion to Adjourned the Meeting, seconded by Commissioner Messer, motion passed.

I hereby certify the above to be a true and correct summary of the Boone County Commission's REGULAR SESSION held on January 6, 2022, at 8:45 p.m.

  
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Lee Ann Dale

Accepted and Approved this 19<sup>th</sup> day of January, 2022.

  
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Craig Bratcher, President

  
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Brett Kuhn, Commissioner

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Jacob Messer, Commissioner